

WilderNess Director

Job Description Ness Lake Bible Camp One Hope Canada

Position Title:	WilderNess Director
Reports To:	Executive Director
Positions Supervised:	WilderNess Head Cook, Assistant Director, Lifeguard, Cabin Leading Team and other WilderNess Team.
Remuneration:	Determined in the MOU
Hours:	40 hours a week typically Year Round
Holidays:	Determined in the MOU as per the Ness Lake Bible Camp Vacation Policy

Job Requirements:

- Must be born again into the family of God through faith in Jesus Christ and display a vibrant personal faith.
- Preference to 21 years or older, with some Bible College, University, and prior camp experience at NLBC.
- Must be physically fit and have enjoy the outdoors
- Must have outdoor camping experience
- Must have proven leadership ability and passion for excellence.
- Must have the ability to speak to groups and give clear direction.
- Must enjoy working with children and young adults
- Must be at camp for the duration of the summer (Mid April – August). If paired with a year round position like Track 2 YRC year round presence is expected.

Job Description:

1. Pre-camp Preparation

- Read the All Team Manual to become familiar and enforce contents
- Read the WilderNess Manual to ensure culture, systems and procedures are followed.
- Read the BCCA standards to become familiar and enforce contents

- Be responsible for WilderNess site set-up
- Plan summer program
- Be familiar with the contents of your department's manuals and guiding documents, and make sure they are accurate and up to date.

2. Personal

- In summer season take 2 hours off each day at a time pre-arranged. Do not allow this time to be extended beyond the allotted time.
- Spend quality time with the Lord daily, pursuing spiritual nourishment & refreshment
- Seek to live a Christ-like life in all that you do
- Comply with the All Team Manual
- Be presentable and well kept at all times.

3. Time off Between Camps

- Look after your physical and emotional needs and get a reasonable amount of sleep
- Arrive at camp at the designated time on the first day of each camp.

Relationships and Authority

- The WilderNess Director reports directly to the Executive Director and is under their leadership and care.
- You are responsible for implementing a quality camp program each week that is dynamic, entertaining, and safe.
- You are responsible for caring for & nurturing leaders and support staff

Performance Standards

- You will be attend meetings as required
- All your cleaning/shutdown duties be done thoroughly & efficiently at the end of each week
- All paperwork must be handed in on time. You will not be permitted to leave the property until it is complete.

Remuneration & Benefits

- Determined through the MOU and changes whether filling the role seasonally or partnered with a year round position.

Follow-up

There is no mandatory follow up required of you. However, it is great when our support team are able to continue their relationship with the people they connected with over the summer. Bible studies, youth groups, hanging out; if there is a way for camp to help partner in this let us know. We have resources and people that can be used all year round.

This job description is not intended, and should not be construed to be an exhaustive list of all responsibilities, skills, efforts, or working conditions associated with this job. It is intended to be an accurate reflection of the principal job elements. Other duties may be assigned.

I have read the above job description and completely understand it, and I believe that I can perform the job as outlined.

Position being filled by (Printed Name) _____

New Staff Member's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

Executive Director's Signature: _____ Date: _____